

Minutes of the ICAPS Council Meeting, Monday, June 13, 2011

Council members attending:

- Chris Beck
- Ronen Brafman
- Daniel Borrajo
- Joerg Hoffmann
- Adele Howe (via Skype)
- Derek Long (via Skype)
- Lee McCluskey
- Jussi Rintanen
- Sylvie Thiebaut
- Shlomo Zilberstein

Visitors:

- Malte Helmert
- Carmel Domshlak

The council meeting started at 2:00 PM.

1. The minutes of the ICAPS 2010 executive council meeting were unanimously approved.
2. Malte Helmert and Carmel Domshlak were elected to the executive council as new officers.
3. Daniel Borrajo was elected as the new treasurer to take up his duties at end of the meeting.
4. The council reviewed and approved the ICAPS 2010 final report, presented by Joerg.
5. Malte Helmert reviewed the ICAPS 2011 program and logistics:
 - a. ACAI (the Summer School)
 - b. ICAPS Conference and satellite events: Events were generally very well attended - tutorials, workshops, summer school. The feeling was that to have the DC on a separate day was good. The general feeling was that the 90-minutes tutorial work well and contributed to the increased attendance. Some concern was expressed about the lack of “scheduling” papers though others felt that scheduling was embodied in many papers, it was just not so obvious.
 - c. A good amount of sponsorship (\$100K) and range of sponsors was reported
More details on ICAPS 2011 will be included in the post-conference report.
6. The organizers of ICAPS 2012, José Reinaldo Silva (via Skype), Blai Bonet, Lee McCluskey (already present), Brian Williams, and Tiago Stegun Vaquero joined the meeting to report on the preparations. ICAPS 2012 will be held June 24—28 (Sunday – Thursday). The discussion was led by Reinaldo who indicated that conference organisation in on track, but some concerns about sponsorship were raised. The council expressed support for expanding the efforts to secure sponsorship funds and approach additional (possibly small) sponsors as was done this year for ICAPS 2011.
7. Selection of a bid to organize ICAPS 2013: The two proposals from Rome and Jerusalem were discussed thoroughly. The majority of the Council voted for the Rome proposal. IT WAS THEREFORE AGREED that ICAPS 2013 will be in Rome. Chris will contact the proposal teams and provide them with feedback from the discussion.
8. The council considered the location and potential proposals for ICAPS beyond 2013. It was decided that bringing the conference back to the US in 2014 should be a priority. This preference will be mentioned in the call for expressions of interest and will be communicated informally to potential organizers.

9. Nomination of a Chair for Awards Committee for 2012: The general principles were discussed and it was decided that Shlomo and Sylvie would work offline on this.
10. The council discussed whether a runner-up should be selected for the influential paper award. It was decided not to change the rules and leave it up to the awards committee to decide whether there will be a runner-up or not. Shlomo and Sylvie should discuss the pros and cons with the new chair of the awards committee.
11. Financial report: The president reported that ICAPS has substantial reserves that continue to grow and put the council in a strong position to support new initiatives. After taking over as treasurer, Daniel will prepare a brief summary of the financial status for the council.
12. The council discussed the renewal of the agreement with AAAI to serve as publisher of the ICAPS proceedings. The current three-year agreement expires at the end of 2011. It was AGREED to renew the agreement. Shlomo will follow up with AAAI.
13. Competition Liaison Report:
 - a. IPC 2011 very successful: over 70 participants in 3 tracks. The next competition is planned for 2013 (in Rome).
 - b. ICKEPS will happen in 2012: Simone Fratini and Tiago Vaquero are the organizers.
 - c. Possible Scheduling Competition: a possible competition in scheduling is being proposed for 2012. This is feasible, and the competition liaisons will liaise with the proposer to further explore and develop the idea.
14. Increasing women participation: it was generally agreed, with some exceptions, that the Council should make efforts to increase women participation. Derek Long wrote a proposal to this end. It was AGREED to adopt the proposal subject to minor amendments. Derek will circulate a revised version that will be added to the conference guide once it is approved.
15. The council thanked the retiring officers Karen and Kanna for their service and support of the ICAPS community.
16. The next meeting will be on June 23, 2012, between 2:00 – 6:00 PM in Atibaia, Brazil.

The council adjourned at 6:30 PM.