2013 ICAPS Council Meeting Minutes
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Time: 2-6pm, June 9, 2013
Location: Auditorium Antonianum, Viale Alessandro Manzoni, 1 00185 Rome
http://www.auditoriumantonianum.it/contatti/?lang=en
Room: Jacopone da Todi

Participants
- Chris Beck, Mark Boddy, Blai Bonet, Daniel Borrajo, Ronen Brafman, Carmel Domshlak, Simone Fratini (invited, left after ICAPS-13-14 review), Malte Helmert, Joerg Hoffmann, Adele Howe, Angelo Oddi (invited, left after general discussion), Wheeler Ruml (invited, left after ICAPS-13-14 review), Sylvie Thiebaux, Brian Williams, Rao Kambhampati (invited, left after ICAPS-13-14 review).

Formalities
- Review and approval of the minutes of the previous council meeting:
  Minutes were approved.
  - Reviewed Action Items
    - **To Do:** finalise archiving of missing web sites [1999, 2003, 2005, 2012] (Sylvie, Sven)
    - Discussed what to make public from the prior conference reports. Decided to remove budget and sponsorship from report and post with conferences.
    - **To Do:** Edit the 2012 report (Malte) and post it to the conference web site (Adele)
  - Election of new council members (Maria Fox and Angelo Oddi). Confirmed.
  - Election of new officers (Daniel Borrajo, re-elected as treasurer). Confirmed.

Review of ICAPS 2013 and 2014
- Suggestion: better coordination for summer school and doctoral consortium funding. **To Do:** seek feedback from Ioannis Refanidis on this issue in preparation of ICAPS-14 (Wheeler).
- Suggestion: show posters from workshops during the main conference. **To Do:** investigate this possibility for ICAPS-14 (Wheeler).
- Discussed lack of US student participation in the DC and the conference more generally. **To Do:** encourage and facilitate participation of US students in 2014. For example, the call for DC participation can state that students can apply to attend the D.C. even if they have attended a previous D.C. (Wheeler)
- Observed the good number of tutorial proposals. **To Do:** ask Gerard Verfaillie advice on how to achieve the same in 2014 (Wheeler)
- Discussed the acceptance rate of the conference (ICAPS-13 was higher than usual). The pros and cons of higher acceptance rates are well-known. It was suggested to keep the acceptance rate within reasonable bounds but that impact factor might be more representative of the quality of the conference.
**To Do:** investigate Google Scholar and Microsoft research impact factor for the conference and post it to the website. (Adele)

- ICAPS-14 preparations [logistics, budget, sponsorship] (Wheeler) Some ideas that were considered: summer school possibly focused on control and robotics (council agreed this would be a good idea), late breaking papers (might be difficult to implement), alternative options for informal/social interactions such as banquet, reception, or beach party.
- Discussed possible co-location with CPAIOR. To Do: contact them. (Chris)

**General Discussion**

- Fresh blood (Sylvie) Not much turnover in Council and in program/conference chairs for conference.
  
  o **To Do:** The Council will propose some good candidates and encourage them to take on these positions in the future.
  
  o **To Do:** Look at mechanisms for how to promote the careers of and retain junior people in the planning community (Chris, Carmel)

- Journal paper track report (Chris) Conclusions: collect feedback from current conference and encourage it for next year. **To Do:** add this to survey (Angelo).

- AAAI proceedings (Sylvie) Reponse of Mike Hamilton to requests of linking videos, producing a single pdf and making overseas shipping affordable was considered. **To Do:** investigate options to reduce the cost and increase the accessibility of the proceedings (Sylvie, Ronen)

**ICAPS-15**

- Proposals pre-discussion, presentation, questions from Jerusalem (Ronen Brafman and Carmel Domshlak) and Prague (Roman Bartak) proposals
- Debate and vote. Both proposals were viewed as strong. The Jerusalem proposal obtained the majority of the votes and was therefore selected.

**Other business**

- Multi-agent IPC (Joerg) Suggested that introducing such a new track may need more careful thought.
- Finance update (Daniel) The final tally from ICAPS-2012 may show it in the red. It needs to be reconciled. **To Do:** finalise ICAPS-2012 account (Blai, Daniel)
- Plagiarism software (Adele). IEEE Computer Society is moving toward using iThenticate on conference submissions.
- ICAPS Awards (Sylvie) **To Do:** try to move the deadline earlier. (Sylvie)
- Other initiatives to improve breadth, quality, impact, visibility (All)
- Thanking departing members
- 2014 ICAPS council meeting: June 21, 2:00-6:00 pm, Portsmouth, NH, USA