

ICAPS Council Meeting

September 15, 2025, 15:00-17:00 GMT, remotely via Google Meet

Attendees (council members):

- Roman Barták
- J. Benton
- Sara Bernardini
- Erez Karpas
- Michael Katz
- Christian Muise (left earlier)
- Eva Onaindia
- Shirin Sohrabi
- Mauro Vallati
- William Yeoh
- Hankz Hankui Zhuo

Attendees (elected council members after ICAPS 2025):

- Andrea Orlandini
- Nir Lipovetzky

Attendees (for ICAPS 2026 presentation):

- Adi Botea
- Amanda Coles
- Alfonso Gerevini
- Wheeler Ruml
- Sandhya Saisubramanian

Attendees (for ICAPS 2027 proposal):

- Forest Agostinelli
- Jiaoyang Li
- Shahaf Shperberg
- Steve Smith
- Biplav Srivastava

Absent council member:

- Pradeep Varakhantam

0 Opening

- Welcome new council members Andrea and Nir
- 130 early registrations to ICAPS 2025 (Nir)
- Next Council meeting will be hybrid on November 8 or 9, 7am-10am Melbourne time

1 Information from the law firm

- Current Bylaws look OK
- President and treasurer can spend 10K without council approval
- Email voting must be unanimous
- Possibility of using electronic voting must be first approved by physical signatures of council members
- Live meetings recommended for important decisions
- No investment memo is needed, advise is to use a trusted investment advisor

2 Information from ICAPS 2026 organizers

- The conference and PC chairs presented information about ICAPS 2026 conference organization:
 - o Dates and location: June 27 - July 2, 2026, Dublin
 - o Venue: Clayton hotel
 - o Standard structure of the program (DC, workshops, main program) with opening reception and social event
 - Four special tracks (apps, human-aware, learning, robotics) with shared PC
 - Discussion of deadlines and reviewing platforms (EasyChair, OpenReview)
 - Submissions December 2 (abstract), December 8 (paper), February 20 (notification)
 - o Preliminary idea of conference fee structure and budget about 256K EUR (confirmed sponsors about 17K EUR)
 - Early registration fee 850 EUR, student fee 650 EUR (includes lunches during the whole program)
 - o Conference hotel accommodation price is unknown yet
 - o Using a professional conference organizer Keynote
 - o Collocation with other events not yet decided (TIME, Conference on Diagnosis)
- ICAPS summer school at University College Dublin, June 22-25, 2026
 - o Local organizer: Rem Collier
 - o Chairs: Scott Sanner, Siddharth Srivastava
 - o Budget is independent from ICAPS (suggestion from council to coordinate budget with the main conference)
- Council provides 15K USD support to support underrepresented communities

3 Presentation of ICAPS 2027 proposal

- Dates and location: June 15-20, 2027 (June 10-14 for summer school), Columbia (South Carolina)
 - o Big international airports around: Atlanta, Washington DC, Charlotte with flights to Columbia.
- Suggested venue (not yet confirmed): Columbia Metropolitan Convention Center used for main conference and workshops (one block from the university as an alternative location for workshops)
 - o Hotels around the venue available in price range 169-229 USD/night
- Assuming University of South Carolina Conference Services to handle registration and logistics
- Expected registration fee: 750 USD (550 USD for students)
- Possible collocations assumed but not yet confirmed (KR, CPAIOR, SOCS)
- Request from organizers to obtain an official letter from ICAPS Inc. confirming organization of the event
 - o possible, but after the conference is officially approved by council
- Request from organizers to help with recruiting sponsorship chairs
 - o some names provided by council members
- Request from Council to provide a more detailed proposal that includes a draft of budget and a contingency plan for travel (visa etc.) issues
- Voting postponed after obtaining a detailed proposal

4 New officers' elections

- One nomination for treasurer (Will) and one nomination for mentoring chair (Nir)
- *Vote: both officers elected unanimously*
- Thanks to Shirin for formulating the role of mentoring chair and serving at this role